



## Byte Night Registration – How to

Take a look below for your guide on how to register for Byte Night 2019:

- Go to [www.bytenight.org.uk/register](http://www.bytenight.org.uk/register)
- Select your Byte Night location and click next
- Complete the relevant information – if there are already sleepers from your company then your company will already show in the company name, if not you just need to select add new company and complete the relevant information.
- Don't forget to tick whether you have slept out before
- Once you have completed all this information click next to move onto the next registration step
- As part of the registration process you set up a JustGiving page – if you already have a JustGiving page set up then you can simply go into JustGiving and delete the new page
- Once you've entered your JustGiving details hit the next button
- On the next page you get the option of choosing an individual or a team, along with your JustGiving URL
- If you chose to set up a team page, you can name your team and edit the URL to reflect the team name
- You can also choose whether you want one team fundraising page or whether you want each individual sleeper to set up their own fundraising page
- Then you enter the rest of your team members by entering their firstname, surname and email address in the relevant sections
- Once all the relevant sections above have been completed you can move onto the next page
- The next page will allow you to determine how you hear from Action for Children going forward
- Once this is completed it's onto the final page where you confirm your fundraising and your registration for Byte Night 2019.
- Thank you!